



آغا خان یونیورسٹی ایگزامینیشن بورڈ
AGA KHAN UNIVERSITY EXAMINATION BOARD

APPLICATION FORM FOR DUPLICATE RESULT SLIP AND CERTIFICATE

Personal Details:

Name of Candidate:

Father's Name:

Candidate ID:

(as per last admit card)

Enrolment ID:

(as per result slip)

Certificate:

SSC HSSC

Last Examination Session:

(Month and year)

Candidate's/ Parent/ Guardian's Telephone/ Mobile #

Valid Email Address of Candidate or Parent/ Guardian

Duplicates Required (Check both if apply):

Result Slip

Certificate

Purpose of Requesting a Duplicate Result Slip and/or Certificate:

Name of School:

School Code:

Documents Collection Method:

By Hand from AKU-EB Karachi Office

By Hand from AKU-EB Gilgit Office

By Hand from AKU-EB Chitral Office

Dispatch to School

Important Notes:

- Duplicate Result Slip/ Certificate will be dispatched to **school** within **10** working days of the receipt of the application form if mode of delivery is not specified on the form.
- Incomplete application form will not be processed; and will be discarded after 15 working days without any refund.
- It is candidate's responsibility to collect their document from office/ school within 20 working days after the timelines given on the form. AKU-EB is not responsible for the loss/ damage of any document after timeline. When a courier service is used, the tracking number will be provided upon receipt from the courier company.
- If candidate needs the documents sent to personal address, please submit a separate application with the form, including complete address and the reason for the request.
- Paid fees will not be refunded or re-adjusted on request of cancellation of services.

Fee Details:

- Fee for Duplicate Result Slip and Certificate is as follows:
 - ▶ **PKR 8,000** for each SSC/ HSSC Duplicate Result Slip
 - ▶ **PKR 15,000** for each SSC/ HSSC Duplicate Certificate
 - ▶ **PKR 19,000** if applying for duplicate in both result slip and Certificate together (SSC and HSSC separately)

Fee for Duplicate Result Slip/ Certificate can be submitted in the following mode of payments:

1. Pay Order:

Beneficiary Name: The Aga Khan University
NTN #: 1206240-5

Important note: Pay order must be in favour of "The Aga Khan University", else your application will not be processed.

2. Cash deposit at any HBL branch:

Candidate/ School can deposit amount in (PKR only) at any of the branch of Habib Bank Limited (HBL) and submit original deposit slip along with documents to AKU-EB.

Account Title The Aga Khan University
Account # 0896-79006003-01
Branch Code 0896
Bank Name Habib Bank Limited
Branch Name KARSAZ, Karachi
NTN #: 1206240-5

Important Note:

- AKU-EB candidates must mention their Enrolment ID and Name on HBL's deposit slip.
- School should mention their school's name on HBL's deposit slip.
- The acknowledgement of payment given by the bank on the deposit slip (original) must be sent to AKU-EB office along with application form. Photocopy of pay order/ deposit slip will not be accepted.

Pay Order/ HBL Deposit #:

Dated:

Amount:

Mailing Address:

Completed form along with original Pay Order or HBL's Original Deposit Slip and documents must be sent to the following address.

The Aga Khan University Examination Board
Block - C, IED-PDC, 1-5/ B-VII
Federal B. Area, Karimabad
Karachi-75950, Pakistan
Tel: +92 21 3682 7011-8
Email: examination.board@aku.edu

Disclaimer:

I hereby acknowledge that I have read, understood and agreed with all the points mentioned in the form.

Signature of Candidate: _____

Date: _____